



SCOTT COUNTY COMMUNITY DEVELOPMENT AGENCY
AGENDA REPORT



REGULAR MEETING
December 9, 2025, at 12:30 PM
CDA Office: 100 5th Avenue E., Shakopee

(1) CALL TO ORDER & PLEDGE

(2) ROLL CALL

In accordance with the requirements of Minn. Stat. Section 13D.02, members may participate remotely via interactive technology.

(3) PUBLIC PARTICIPATION

Anyone wishing to address the Board may email comments to jsiegert@scottcda.org prior to the Board Meeting (by 11:00 a.m.) and it will be accepted into the official record. Verbal comments at the meeting are limited to five minutes.

3.1) Welcome new CDA Team Members

(4) APPROVAL OF AGENDA AND MEETING MINUTES

4.1) CDA Regular Meeting – November 12, 2025

4.2) Agenda Modifications

(5) Consent Agenda

5.1) Payment of Bills

5.2) RESOLUTION NO. 56-25: AUTHORIZING FY2025 WRITE OFF OF UNCOLLECTED ACCOUNTS RECEIVABLE

5.3) Housing Programs Report

5.4) Annual Contract Renewal for Painting and Floor Covering

5.41) RESOLUTION NO. 57-25: AUTHORIZING ANNUAL CONTRACT RENEWAL FOR PAINTING

5.42) RESOLUTION NO. 58-25: AUTHORIZING ANNUAL CONTRACT RENEWAL FOR FLOOR COVERING

5.5) RESOLUTION NO. 59-25: AUTHORIZING PARTICIPATION IN THE MINNESOTA CITIES PARTICIPATION PROGRAM (MCP) FOR 2026, MANAGED BY MINNESOTA HOUSING

5.6) RESOLUTION NO. 60-25: AUTHORIZING ADOPTION OF CYBER RISK MANAGEMENT POLICY

5.7) Hopes Portage Development Report

(6) Regular Agenda

- 6.1) RESOLUTION 61-25: AUTHORIZING PROVIDING DEFERRED LOAN TO REUTER WALTON DEVELOPMENT LLC FOR SECTION 42 TAX CREDIT DEVELOPMENT, HARRISON APARTMENTS, LOCATED IN SHAKOPEE, MINNESOTA**
- 6.2) RESOLUTION 62-25: AUTHORIZING RIVER CITY CENTRE BOND PAYOFF**
- 6.3) RESOLUTION NO. 63-25: ADOPTING REVISIONS TO AGENCY PERSONNEL POLICIES**
- 6.4) RESOLUTION NO. 64-25: AUTHORIZING COST OF LIVING ADJUSTMENT**
The Personnel Committee of the Board met on December 1, 2025 and recommend approval of the cost of living adjustment

7) INFORMATIONAL REPORTS

- 7.1) Liaison Report – Scott County Commissioner**
- 7.2) Business and Community Development Quarterly Report**
 - 7.21) Homeownership Programs Report**
 - 7.22) Moraine Addition Development Report**
- 7.3) Executive Director Update**
- 7.4) Board Member updates**

8) CLOSED SESSION

- 8.1) Pursuant to Minnesota Statutes, Section 13D.05, subdivision 3(c)(3), the meeting will be closed to discuss real property owned by Scott County CDA and located at 323 Naumkeag St. S, Shakopee, Minnesota, 55379, and the potential re-development of such property.**
- 8.2) Pursuant to Minnesota Statutes Section 13D.05, subd. 3, the meeting with be closed to conduct the Executive Director Performance Evaluation.**

9) SET NEXT MEETING DATE, TIME AND PLACE

- 9.1) CDA Annual Meeting, Greentree Annual Meeting and CDA Regular Meeting** **Tuesday, January 13, 2026**
- 9.2) CDA Special Meeting** **as needed**

10) ADJOURN