

# SCOTT COUNTY COMMUNITY DEVELOPMENT AGENCY

## REGULAR MEETING MINUTES

July 8, 2025, at 12:30 PM

CDA Office: 323 S. Naumkeag St., Shakopee

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The regular meeting was called to order at 12:32 PM

### **ROLL CALL**

Commissioners present: DeAnn Croatt, Michelle Choudek, Fred Corrigan, Terri Gulstad, Dale Gade

**Staff present:** Executive Director Julie Siegert, Finance Director Adam Johnson, Housing Director Molly Link, Business Development Director Jo Foust, Recording Secretary Leesha Eccles

**Others present:** County Commissioner Jodi Brennan

### **PUBLIC PARTICIPATION**

None

### **MINUTES SUBMITTED FOR APPROVAL & AGENDA ACTIONS**

#### **4.1) CDA Regular Meeting - June 10, 2025**

Commissioner Corrigan made the motion to approve the minutes of June 10<sup>th</sup>, 2025. Commissioner Choudek seconded the motion. A voice vote followed. Motion carried.

#### **4.2) Agenda Modifications**

None

#### **4.3) Consent Agenda (6.1, 6.11, 6.3, 6.31, 6.51, 6.52)**

Commissioner Gade made the motion to approve the consent agenda. Commissioner Gulstad seconded the motion. A voice vote followed. Motion carried.

### **FINANCIAL REPORT**

#### **5.1) Payment of Bills**

Commissioner Gade made the motion to approve the payment of bills. Commissioner Choudek seconded the motion. A roll call vote followed. Motion carried

### **OLD BUSINESS**

#### **6.1)\* Affordable Housing Programs**

#### **6.11)\* Housing Programs Report**

#### **6.2) Liaison Report – Scott County Commissioner**

No updates

#### **6.3)\* Business and Community Development**

### **6.31)\* Homeownership Programs Report**

#### **6.4) River City Centre**

Executive Director Siegert gives an update and the progress that has been made since the last update.

#### **6.5) SC-CDA Development Activities**

##### **6.51)\* Legacy Central/CDA Office Development**

##### **6.52)\* Hope's Portage Development**

##### **6.53) Real Property Acquisition and Disposition Policy**

Executive Director Siegert reviewed the policy and discussion with Board members.

### **ADMINISTRATION**

#### **7.1) Proposed Amendments to the Bylaws**

Executive Director Siegert discussed changes to the bylaws to be reviewed and brought to the board at the next meeting.

#### **7.2) Resolution No. 24-25 Adopting Revised Procurement Policy**

Commissioner Croatt made the motion to approve the procurement policy.  
Commissioner Gade seconded the motion. A roll call vote followed. Motion carried.

#### **7.3) Resolution No. 25-25 Adopting Revised Disposition Policy**

Executive Director Siegert discusses the decommissioning of the 323 Naumkeag office and how the moving company will support that process.

Commissioner Choudek made the motion to approve the disposition policy.  
Commissioner Gulstad seconded the motion. A roll call vote followed. Motion carried.

#### **7.4) Executive Director update**

Executive Director Siegert an update on the federal budget and housing impacts from recent Big Beautiful Bill that was passed. Siegert and other metro CDA's have been invited to join the Land Bank Twin Cities Board.

#### **7.5) Board Member updates**

None

### **SET NEXT MEETING DATE, TIME AND PLACE**

#### **8.1) CDA Regular Meeting**

**August 12, 2025 at 12:30 p.m.**

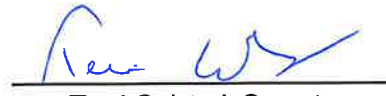
#### **8.2) SPECIAL Meeting**

anticipated – August 26, 2026

**(9) ADJOURN to tour the model unit at Legacy Central and new CDA Office**

Commissioner Gulstad made a motion to adjourn at 1:31pm. Commissioner Choudek seconded the motion. A voice vote followed. Motion carried.

  
DeAnn Croatt, Chair

  
Terri Gulstad, Secretary

 8/12/15  
Recording Secretary      Date

