

SCOTT COUNTY COMMUNITY DEVELOPMENT AGENCY

REGULAR MEETING MINUTES

May 13, 2025, at 12:30 PM

CDA Office: 323 S. Naumkeag St., Shakopee

The regular meeting was called to order at 12:31 PM.

ROLL CALL

Commissioners present: DeAnn Croatt, Michelle Choudek, Fred Corrigan

Commissioners not present: Terri Gulstad, Dale Gade

Staff present: Executive Director Julie Siegert, Finance Director Adam Johnson, Housing Director Molly Link, Business Development Director Jo Foust, Assistant Housing Director Courtney Zimprich, Recording Secretary Leesha Eccles

Others present: County Commissioner Jodi Brennan, Lee Hall- CEO of Next Stage

PUBLIC PARTICIPATION

None

MINUTES SUBMITTED FOR APPROVAL & AGENDA ACTIONS

4.1) CDA Regular Meeting – April 8th, 2025

Commissioner Corrigan made the motion to approve the minutes of April 8th, 2025.

Commissioner Croatt seconded the motion. A voice vote followed. Motion carried.

4.2) Agenda Modifications

None

4.3) Consent Agenda (6.31, 6.4, 6.51)

Commissioner Corrigan made the motion to approve Consent Agenda. Commissioner

Choudek seconded the motion. A voice vote followed. Motion carried.

FINANCIAL REPORT

5.1) Payment of Bills

Commissioner Choudek made the motion to approve the payment of bills. Commissioner

Corrigan seconded the motion. A roll call vote followed. Motion carried.

5.2) First Quarter Agency Financials

Commissioner Choudek made the motion to approve the First Quarter Financials.

Commissioner Corrigan seconded the motion. A voice vote followed. Motion carried.

OLD BUSINESS

6.1) Affordable Housing Programs

Housing Director Link reviewed the utilization report, specifically for the HCV program and discussed some of the maintenance priorities within our CDA owned units. She provided an update of recent engagement opportunities for the landlords and tenants.

6.11) Housing Programs Report

6.12) RESOLUTION NO. 18-25: AUTHORIZING REVISIONS TO THE ADMINISTRATIVE PLAN

Housing Director Link and Assistant Housing Director Zimprich discussed administrative plan changes and details surrounding the implementation of those changes.

Commissioner Croatt made the motion to approve Resolution No.18-25. Commissioner Choudek seconded the motion. A roll call vote followed. Motion carried.

6.13) RESOLUTION 19-25 AUTHORIZING APPROVAL TO ENTER INTO A GRANT AGREEMENT WITH THE MINNESOTA HOUSING FINANCE AGENCY FOR BRIDGES RENTAL ASSISTANCE PROGRAM

Commissioner Choudek made the motion to approve Resolution No.19-25. Commissioner Corrigan seconded the motion. A roll call vote followed. Motion carried.

6.14) RESOLUTION 20-25 AUTHORIZING APPROVAL TO ENTER INTO A GRANT AGREEMENT WITH THE MINNESOTA HOUSING FINANCE AGENCY FOR BRIDGES RENTAL ASSISTANCE – REGIONAL TREATMENT CENTER PROGRAM

Commissioner Corrigan made the motion to approve Resolution No.20-25. Commissioner Choudek seconded the motion. A roll call vote followed. Motion carried.

6.2) Liaison Report – Scott County Commissioner

Commissioner Brennan discussed time the commissioners have spent at the state capitol working with legislators.

6.3) Business and Community Development

Lee Hall is the CEO of Next Stage and the primary Business Advisor for entrepreneurs in any stage in Scott County. Lee provided an update on the business advising services and the CDA's business revolving loan program.

6.31)* Homeownership Programs Report

Consent item; no report.

6.32) RESOLUTION 21-25 AUTHORIZING THE PURCHASE OF COMMUNITY LAND TRUST PROPERTY

Business Development Director Foust discussed the acquisition and rehab of the property located at 775 Leon Street, Jordan, MN.

Commissioner Croatt made the motion to approve Resolution No.21-25. Commissioner Choudek seconded the motion. A roll call vote followed. Motion carried

6.4)* River City Centre

Consent item; no report.

6.5) SC-CDA Development Activities

6.51)* Legacy Central/CDA Office Development

6.52) Hope's Portage Development

Executive Director Siegert provided an update on the development. Similar to the report for the CDA's apartment and office development, this report will be on the consent agenda going forward though Commissioners are willing to pull the item if any questions during the construction.

6.6) Families and Individuals Sharing Hope (FISH)

Executive Director Siegert provided an overview of the partnership and history with this non-profit and some upcoming changes to the fiscal relationship. The FISH Executive Director will be presenting at the June board meeting.

ADMINISTRATION

7.1) Executive Director update

Executive Director Siegert provided an update on potential impacts at the Federal, State and Local level for the 2026 budget.

7.2) Board Member updates

No reports.

SET NEXT MEETING DATE, TIME AND PLACE

9.1) CDA Regular Meeting

June 10, 2025 at 12:30 p.m.

9.2) SPECIAL Meeting

as needed

ADJOURN

Commissioner Choudek made a motion to adjourn at 2:26pm. Commissioner Corrigan seconded the motion. A voice vote followed with motion carried.


DeAnn Croatt, Chair


Terri Gulstad, Secretary

 6/10/25
Recording Secretary Date

