



SCOTT COUNTY COMMUNITY DEVELOPMENT AGENCY



REGULAR MEETING MINUTES April 8, 2025, at 12:30 PM CDA Office: 323 S. Naumkeag St., Shakopee

The regular meeting was called to order at 12:30 PM.

ROLL CALL

Commissioners present: DeAnn Croatt, Terri Gulstad, Dale Gade (virtual), Fred Corrigan
Commissioners not present: Michelle Choudek

Staff present: Executive Director Julie Siegert, Finance Director Adam Johnson,
Housing Director Molly Link, Business Development Director Jo Foust, Recording
Secretary Leesha Eccles

Others present: County Commissioner Jodi Brennan, Jason Wedel- Prior Lake City Manager

PUBLIC PARTICIPATION

Jason Wedel came to thank the Board for the partnership between the City of Prior Lake and Scott County CDA. The CDA funded an Economic Development Assistance Program grant for upcoming studies for future development.

MINUTES SUBMITTED FOR APPROVAL & AGENDA ACTIONS

4.1) CDA Regular Meeting – March 11, 2025

Commissioner Gulstad made the motion to approve the minutes of March 11th, 2025.
Commissioner Corrigan seconded the motion. A roll call vote followed. Motion carried.

4.2) Agenda Modifications

Agenda item 6.33) RESOLUTION 16-25 AUTHORIZING THE PURCHASE OF
COMMUNITY LAND TRUST PROPERTY was removed from the agenda

4.3) Consent Agenda (6.11, 6.31, 6.4, 6.51)

Commissioner Gulstad made the motion to approve Consent Agenda. Commissioner
Gade seconded the motion. A roll call vote followed. Motion carried.

FINANCIAL REPORT

5.1) Payment of Bills

Commissioner Gulstad made the motion to approve the Payment of Bills. Commissioner
Corrigan seconded the motion. A roll call vote followed. Motion carried.

5.2) Agency Financial Audit

Finance Director Johnson gave a brief overview of the Annual audit onsite work that was
completed the week of March 31. The FY2024 Audit report will be presented during the
June 10TH Board meeting.

OLD BUSINESS

6.1) Affordable Housing Programs

6.11) Housing Programs Report*

6.12) Bring it Home Rental Assistance Program

Housing Director Link presented the Bring It Home program that is funded by the new metro sales tax. Link discussed the details of the application for grants, the waitlist process, and the criteria for residents.

6.2) Liaison Report – Scott County Commissioner

Commissioner Brennan discussed two upcoming groundbreakings, including the integrated health facility in Shakopee on April 15th and the Hwy. 169/282 interchange on April 23rd.

6.3) Business and Community Development

6.31)* Homeownership Programs Report

6.32) RESOLUTION 15-25 AUTHORIZING THE SALE OF COMMUNITY LAND TRUST PROPERTY AT 2457 EMERALD LANE, SHAKOPEE, MN.

Business and Community Development Director Foust discussed the sale of the CLT property at 2457 Emerald lane in Shakopee, MN. Commissioner Gade requested follow up on the CLT business model moving forward. Staff will bring the recommendation back to the Board for discussion.

Commissioner Corrigan made the motion to approve Resolution 15-25: Authorizing the sale of the CLT property at 2457 Emerald Lane, Shakopee, MN. Commissioner Gulstad seconded the motion. A roll call vote followed. Motion carried.

6.4)* River City Centre

6.5) SC-CDA Development Activities

6.51)* Legacy Central/CDA Office Development

6.52) RESOLUTION 17-25 AUTHORIZING PURCHASE OF FURNITURE, FIXTURES AND EQUIPMENT FOR CDA OFFICE AT 100 5th AVENUE EAST, SHAKOPEE

Executive Director Siegert gave details on the plan for the office furniture in the new office location and Legacy Central. Commissioner Gade asked about the payment issued to Henricksen noted in the March bill summary this month. Executive Director Siegert explained that was for the downpayment of Legacy Central's FFE and that the total contract is \$125,000. The office purchase exceeds the \$175,000 authority of the Executive Director and the need for Board action. Both items are in the existing development budget for the project.

Commissioner Croatt made the motion to approve Resolution 17-25: Authorizing the purchase of FFE for CDA office at 100 5th Avenue E, Shakopee. Commissioner Gulstad seconded the motion. A roll call vote followed. Motion carried.

ADMINISTRATION

7.1) Executive Director update

Executive Director Siegert gave a recap of her trip to Washington D.C. for the NAHRO legislative conference last month. The Federal 2025 budget was approved via a Continuing Resolution. The CDA will continue to monitor the 2026 budget.

7.2) Board Member updates

SET NEXT MEETING DATE, TIME AND PLACE

9.1) **CDA Regular Meeting** **May 13, 2025 at 12:30 p.m.**

9.2) **SPECIAL Meeting** **as needed**

ADJOURN

Commissioner Corrigan made a motion to adjourn at 1:35pm. Commissioner Gulstad seconded the motion. A roll call vote followed. Motion carried.


DeAnn Croatt, Chair





 5/13/25
Recording Secretary Date