

Scott County CDA Notice of Waiting List Opening

Housing Choice Voucher Preference (A) Only Waiting-List Opening

Serving Participants of the Scott County Specialized Emergency Family Housing and Community Action Partnership (CAP) Family Shelter Program.

The Housing Choice Voucher (HCV) program helps people pay for privately owned rental housing. Participants typically pay 30% of the rent with the voucher covering the difference. Applicants must meet the Preference A and HCV eligibility criteria to be placed on the waiting list. Vouchers are administered using the same rules as other housing choice vouchers

1. When is the waiting list open:

- Scott County CDA will accept online applications from Tuesday, July 8, 2025 at 8:00 AM and will close on Tuesday, July 22, 2025 at 4:00pm.

2. How do I apply?

- Applications will be accepted online only at: <https://portal.scottcda.org/> (click on "Applicant login" on the top right).
- Applicants may use any computer, tablet, or smartphone with internet access to apply, including free computers at public libraries.
- Applications will not be available at the Scott County CDA offices
- Fax or e-mail requests will not be accepted.
- To request a Reasonable Accommodation due to a disability related to this application, please contact the CDA Office at 952-402-9022.

3. Can I apply more than once?

- No, applicants cannot be on the same waiting list twice.

4. Can I edit my application after I submit it?

- Yes, you can edit your application by logging into your online portal at <https://portal.scottcda.org/>.

5. What information do I need to apply?

- A valid email address
- Names, Social Security numbers, and birth dates for all household members
- The household's gross annual income

6. What are the eligibility requirements for applying?

- Must be an active participant in the Scott County Specialized Emergency Family Housing and Community Action Partnership (CAP) Family Shelter Program
- At least one household member must be a U.S. citizen, U.S. national, or non-citizen with eligible immigration status.
- The applicant and all members of the applicant's household must disclose the complete and accurate social security number assigned to each household member.
- **You must income qualify per household size. You cannot make more money than the income limits in the chart below:**

Household Size	Gross Household Annual Income	Gross Household Monthly Income
1	\$46,350	\$3,863
2	\$53,000	\$4,417
3	\$59,600	\$4,967
4	\$66,200	\$5,517
5	\$71,500	\$5,958
6	\$76,800	\$6,400
7	\$82,100	\$6,842
8	\$87,400	\$7,283
9	\$92,700	\$7,725
10	\$98,000	\$8,167

Your household size must qualify for the appropriate unit size. We assign the first bedroom to the head of household and a spouse/partner, if applicable, and then each additional bedroom – to the next two persons regardless of sex, age, or relationship.

**The following circumstances are exceptions: Live-in aides will be allocated a separate bedroom; Foster adults and foster children will be allocated separate bedrooms.*

To register for the waiting list, click [here](#) or scan this QR-code

