

SCOTT COUNTY COMMUNITY DEVELOPMENT AGENCY
323 South Naumkeag Street, Shakopee MN 55379
Phone: (952)402-9022 Fax: (952)496-2852

BOARD OF COMISSIONERS
MINUTES- REGULAR MEETING
January 14, 2025

The regular meeting was called to order at 2:20 PM.

Roll Call

Commissioners present: Croatt, Gulstad, Gade, Choudek. Corrigan

Staff present: Executive Director Julie Siegert, Finance Director Adam Johnson, Housing Director Molly Link, Business Development Director Jo Foust, Recording Secretary Lisa Braunhut.

Others present: Scott County Commissioner Jody Brennen

Public Participation

None

3.1 RESOLUTION 03-25 COMMENCING 2025 AS THE 50TH ANNIVERSARY YEAR OF THE SCOTT COUNTY COMMUNITY DEVELOPMENT AGENCY

Commissioner Gade made a motion to approve 2025 as the 50th Anniversary Year of the Scott County Community Development Agency. Commissioner Corrigan seconded the motion. Unanimous voice vote followed. Motion carried.

Minutes Submitted for Approval & Agenda Actions

4.1 CDA Regular Meeting- December 10, 2024

Commissioner Choudek made a motion to approve the minutes of December 10, 2024. Commissioner Gade seconded the motion. Unanimous voice vote followed. Motion carried.

4.2 Agenda Modifications

Resolution 06-25 was added.
Updated Resolution 8.1

4.3 Consent Agenda (5.2, 5.3, 6.11, 6.31, 6.4)

Commissioner Gade made a motion to approve the Consent Agenda. Commissioner Gulstad seconded the motion. Unanimous roll call vote. Motion carried.

Financial Report

5.1 Payment of Bills

Commissioner Gulstad made a motion to approve the Check Register. Commissioner Croatt seconded the motion. Unanimous roll call vote followed. Motion carried.

5.2* IRS MILEAGE RATE

The new mileage rate is 70 cents effective January 1, 2025.

5.3* Agency FY2024 Audit

5.4 Capital Improvement Projects

Finance Director Johnson summarized the anticipated capital expenditures across the 9 properties for the next 3 years.

Old Business

6.1 Affordable Housing Programs

6.11* Housing Programs Report

6.12 RESOLUTION NO. 06-25: RE-AUTHORIZING LOAN AGREEMENT WITH MINNESOTA HOUSING FOR RURAL DEVELOPMENT PROPERTIES BUILDING IMPROVEMENTS

Commissioner Croatt made a motion to approve Resolution No. 6-25. Commissioner Gulstad seconded the motion. Unanimous roll call vote. Motion carried.

6.2 Liaison Report – Scott County Commissioner

County Commissioner Brennen stated at the last meeting was short with electing the chair and vice chair.

6.3 Business and Community Report

6.31* Homeownership Programs Report

6.4* River City Centre

6.5 SC-CDA Development Activities

6.5.1 505 Holmes Street, Central School Site

6.5.2 RESOLUTION NO. 04-25: AUTHORIZING ENTERING INTO A CONSTRUCTION COOPERATIVE AGREEMENT WITH SCOTT COUNTY FOR THE SHEPHERD OF THE LAKE FAMILY HOUSING PROJECT

Commissioner Croatt made a motion to approve Resolution No. 4-25. Commissioner Gade seconded the motion. Unanimous roll call vote. Motion carried.

Administration

7.1 Executive Director Update

7.2 Board Member Updates

New Business

8.1 RESOLUTION NO. 05-25: AUTHORIZING ENTERING INTO A JOINT POWERS AGREEMENT WITH SCOTT COUNTY CITIES FOR LOCAL AFFORDABLE HOUSING AID

Commissioner Choudek made a motion to approve Resolution No. 5-25. Commissioner Croatt

seconded the motion. Unanimous roll call vote. Motion carried.

Set Next Meeting Date, Time, and Place

9.1 CDA Regular Meeting February 11, 2025 at 2 p.m.

9.2 SPECIAL Meeting as needed

Adjourn

Commissioner Corrigan made a motion to adjourn at 2:57 p.m. Commissioner Gade seconded the motion. Unanimous voice vote followed. Motion carried.


DeAnn Croatt, Chair




Michelle Choudek, Vice-Chair

 2/11/25
Recording Secretary Date