

**SCOTT COUNTY COMMUNITY DEVELOPMENT AGENCY**  
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**BOARD OF COMISSIONERS**  
**MINUTES- ANNUAL MEETING**  
**January 14, 2025**

The regular meeting was called to order at 2:01 PM.

**Roll Call**

Commissioners present: Croatt, Gulstad, Gade, Choudek, Corrigan

**Staff present:** Executive Director Julie Siegert, Finance Director Adam Johnson, Housing Director Molly Link, Business Development Director Jo Foust, Recording Secretary Lisa Braunhut.

**Others present:** Scott County Commissioner Jody Brennan

**Public Participation**

None

**2.1 Swearing in Newly Appointed Commissioners.**

Dale Gade took the Oath of Office and was re-appointed to District 3.

Fred Corrigan took the Oath of Office and was appointed to District 4.

**Election of Officers**

**3.1 Chair**

Chair Croatt called for nominations for Chair. Commissioner Choudek nominated Commissioner Croatt. Commissioner Gulstad seconded. Commissioner Croatt called three times for other nominations. Hearing none, unanimous roll call vote followed. Motion carried.

**3.2 Vice Chair**

Chair Croatt called for nominations for Chair. Commissioner Croatt nominated Commissioner Choudek. Commissioner Gulstad seconded. Commissioner Croatt called three times for other nominations. Hearing none, unanimous roll call vote followed. Motion carried.

**3.3 Secretary/Treasurer**

Chair Croatt called for nominations for Chair. Commissioner Croatt nominated Commissioner Gulstad. Commissioner Choudek seconded. Commissioner Croatt called three times for other nominations. Hearing none, unanimous roll call vote followed. Motion carried.

**Committee Assignments**

- 4** Commissioners Croatt and Corrigan agreed to be on the Admin/Personnel Committee. Commissioners Gade and Gulstad agreed to continue on the Finance Committee. Commissioner Choudek agreed to Continue to be on the CFE Committee. Commissioner Gulstad made a motion to accept committee assignments. Commissioner Choudek seconded the motion. Unanimous roll

call vote followed. Motion carried.

**5 RESOLUTION NO. 01-25 DESIGNATE OFFICIAL DEPOSITORIES**

Commissioner Gade made a motion to approve Resolution No. 01-25. Commissioner Choudek seconded the Motion. Unanimous roll call vote followed.

**6 RESOLUTION NO. 02-25 DESIGNATION OF OFFICIAL NEWSPAPER**

Commissioner Croatt made a motion to approve Resolution No. 02-25. Commissioner Corrigan seconded the Motion. Unanimous roll call vote followed.

**7 BOARD MEETING SCHEDULE FOR 2025**

Starting in March the start time of meetings will be 12:30pm.

Commissioner Choudek made a motion to approve board meeting schedule for 2025.

Commissioner Gade seconded the Motion. Unanimous roll call vote followed.

**8 ANNUAL DISTRIBUTION OF BOARD POLICIES**

**9 ADJOURN**

Commissioner Gulstad made a motion to adjourn at 2:16 p.m. Commissioner Choudek seconded the motion. Unanimous voice vote followed. Motion carried.



DeAnn Croatt, Chair



Michelle Choudek, Vice-Chair



Recording Secretary

2/11/25

Date