

**SCOTT COUNTY COMMUNITY DEVELOPMENT AGENCY**

323 South Naumkeag Street, Shakopee, MN 55379

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**BOARD OF COMMISSIONERS  
MINUTES - REGULAR MEETING  
May 14, 2024**

**(1) CALL TO ORDER at 2:00 p.m. & PLEDGE**

**(2) ROLL CALL**

Commissioners present:                    District I, DeAnn Croatt  
   District II, Terri Gulstad (virtually)  
   District III, Dale Gade  
   District IV, Michelle Choudek (arrived at 2:03)  
   District V, Barry Stock

Staff present:                                Julie Siegert, Executive Director  
   Adam Johnson, Finance Director  
   Molly Link, Housing Director  
   Jo Foust, Business and Community Dev Director  
   Jessica Erickson, Community Development Mgr  
   Linda Janovsky, Recording Secretary

Others present:                                Jody Brennan, Scott County Commissioner

**(3) PUBLIC PARTICIPATION**

David Kaampmeyer of Shakopee was in attendance.

**(4) MINUTES SUBMITTED FOR APPROVAL & AGENDA ACTIONS**

**4.1) CDA Regular Meeting – April 9, 2024**

Commissioner Stock made a motion to approve the Minutes of April 9. Commissioner Gade seconded the motion. Commissioners Croatt and Gulstad abstained. Roll call vote followed.

**4.2) Agenda Modifications**

None requested.

**4.3) Consent Agenda (6.11, 6.3, 6.31, 6.4)**

Commissioner Gade made a motion to approve the Consent Agenda. Commissioner Stock seconded the motion. Unanimous roll call vote followed. Motion carried.

**(5) FINANCIAL REPORT**

**5.1) Payment of Bills**

Commissioner Stock made a motion to approve. Commissioner Gade seconded the motion. Unanimous roll call vote followed.

**5.2) First Quarter Agency Financials**

Finance Director Johnson provided a summary of the financial report. Staff answered questions. Commissioner Croatt made a motion to approve. Commissioner Choudek seconded the motion. Unanimous roll call vote followed.

**(6) OLD BUSINESS**

**6.1) Affordable Housing Programs**

Housing Director Link provided the quarterly report and answered Commissioner questions. Project based waiting lists 1-5 bedrooms will be opening on May 23.

**6.11)\* Housing Programs Report**

Consent; no discussion.

**6.12) RESOLUTION NO. 22-24: AUTHORIZING LOAN AGREEMENT WITH MINNESOTA HOUSING FOR RURAL DEVELOPMENT PROPERTIES BUILDING IMPROVEMENTS**

Commissioner Croatt made a motion to approve. Commissioner Gade seconded the motion. Unanimous roll call vote followed. Motion carried.

**6.2) Liaison Report – Scott County Commissioner**

Commissioner Brennan provided an update on County projects.

**6.3)\* Business and Community Development**

Consent; no discussion.

**6.31)\* Homeownership Programs Report**

Consent; no discussion.

**6.4)\* River City Centre**

Consent; no discussion.

**6.5) SC-CDA Development Activities**

## 6.51) CENTRAL SCHOOL SITE

### 6.5.1) SET PUBLIC HEARING for Financing Office Building Construction for June 11, 2024, meeting.

Executive Director Siegert provided an update on events such as the neighborhood meeting, planning commission, and financing. Commissioner Gade made a motion to set the public hearing for June 11, 2024. Commissioner Stock seconded the motion. Unanimous roll call followed. Motion carried.

### 6.5.2) Status of Redevelopment Grant

Executive Director Siegert indicated that this grant requires prevailing wage. Steve Dunbar, Project Coordinator, is contacting the General Contractor to assess if it is feasible to use the grant.

## ADMINISTRATION

### 7.1) Executive Director Informational Report

Executive Director Siegert provided updates on various projects.

### 7.2) RESOLUTION NO. 23-24: Approving the Designation of Official Newspaper For Scott County Community Development Agency

Commissioner Choudek made a motion to approve Resolution No. 23-24. Commissioner Stock seconded the motion. Unanimous roll call vote followed. Motion carried.

### 7.3) Strategic Goal update

Linda Janovsky, Assistant to Executive Director, provided an update on the strategic goal of increasing the number of Community Land Trust homes.

## 8) NEW BUSINESS

None.


## 9) SET NEXT MEETING DATE, TIME AND PLACE

9.1) CDA Regular Meeting & Public Hearing                      June 11, 2024

9.2) SPECIAL Meeting    as needed

## ADJOURN

Commissioner Croatt made a motion to adjourn the meeting at 3:12 p.m. Commissioner Gade seconded the motion. Unanimous roll call vote followed. Motion carried.

  
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Barry Stock, Vice-Chair



  
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Terri Gulstad, Secretary

  
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Recording Secretary

6-11-24  
Date