

Rural Development Resident Online Portal Step-by-Step Instructions

Go to: affordable.scottcda.org **OR** Scan the QR Code Here

You do not need to

enter your email yet.



On Desktop:	At the top of the page click <mark>"Resident Login"</mark> to get started	<u>Applicant Login</u>	Resident Login
On Mobile Device:	Click on User Icon In drop down, choose Resident	Resident Applicant	Accept Cookies Cookies Settings Reject All Accept All Cookies
Ne: (xt, scroll all the way down and select <mark>ick here to register"</mark>	Email Passwon NOTE: P word must be least 10 characters long and	

Complete the User Registration You will need the Registration Code from the letter that was sent to you. Enter the code here Check the box for Terms and Conditions I have read and accept the Terms and Conditions

number

one symbol.

A new page will come up to read the terms.	TERMS OF SERVICE
Read through and then click on Accept	Accept Close
You will be redirected back to the registration page. Click on Register	Register

When you have successfully registered you will be notified on screen

User Registration Denotes a Required Field Inank you for registering. Your account has been successfully created. In order to verify that the email address associated with your account is correct, we have sent an email to the email address you specified while registering on ResidentCafé. To activate your ResidentCafé account, please access your email and click on the link provided inside the email. NOTE: If you do not receive the activation email in your Inbox within 10 minutes of registering, please check your Spam folder. If the email is not found please call the help desk. Already verified? Click here to login.		i i i	Please note: You will need to go into the email that you registered with to confirm the email address. This needs to be done before you can sign into your registered account.		
In the email you will click the link where you will be redirected to authenticate your account					
Enter the email address and password that you entered when you registered for your account. Email					

Passv	word	
I his	site is protected by reCAPTCHA and	nd the Google Privacy Policy and Terms of Service apply.
Au	uthenticate User	

Tips if you are having trouble getting registered:

- 1. Make sure you choose a password that contains at least 10 characters with letters, numbers and one special character.
- 2. If you run into an issue, follow the step-by-step guide provided to make sure you did not miss a step. Watch for error messages at the top of the screen and throughout the process. It will assist you in telling you what you did in error.
- If you still having issues, please email us at: <u>info@scottcda.org</u>.
 *This will be your best method of reaching us for technical assistance rather than phone calls.