

SCOTT COUNTY COMMUNITY DEVELOPMENT AGENCY

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**BOARD OF COMMISSIONERS
MINUTES – ANNUAL MEETING
January 9, 2024**

(1) CALL TO ORDER & PLEDGE

The meeting was called to order at 2:12 p.m.

(2) ROLL CALL

In attendance were Commissioners DeAnn Croatt District I (remote), Terri Gulstad District II, Dale Gade District III, Michele Choudek District IV, and Barry Stock District V (attended virtually from 601 N. La Canada Dr. Green Valley AZ), and Scott County Commissioner Jody Brennan as well as visitors Michael Klemm, Hellmuth & Johnson, Michael Kerski, Director of Planning and Development City of Shakopee, and Dan Wilson, Wilson Development Services. Staff present were: Executive Director Julie Siegert, Finance Director Adam Johnson, Business & Community Development Director Jo Foust, Housing Director Molly Link, Administrative Specialist Lisa Braunhut and Recording Secretary Linda Janovsky.

(2.1) SWEARING IN NEWLY APPOINTED COMMISSIONERS

Terri Gulstad took the Oath of Office and was re-appointed to District II.

(3) ELECTION OF OFFICERS

(3.1) Chair

Chair Croatt called for nominations for Chair. Commissioner Stock nominated Commissioner Croatt. Commissioner Choudek seconded. Commissioner Croatt called three times for other nominations. Hearing none, unanimous roll call vote followed. Motion carried.

(3.2) Vice Chair

Chair Croatt called for nominations for Vice Chair. Commissioner Croatt nominated Commissioner Stock. Commissioner Gulstad seconded. Chair Croatt called three times for other nominations. Hearing none, unanimous roll call vote followed. Motion carried.

(3.3) Secretary/Treasurer

Chair Croatt called for nominations for the Secretary/Treasurer. Commissioner Choudek nominated Commissioner Gulstad. Commissioner Gade seconded. Chair Croatt called three times for other nominations. Hearing none, unanimous roll call vote followed. Motion carried.

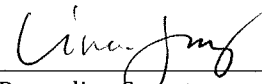
COMMITTEE ASSIGNMENTS

- (4) Commissioners Croatt and Stock agreed to continue on the Admin/Personnel Committee. Commissioners Gade and Gulstad agreed to continue on the Finance Committee. Commissioner Choudek agreed to continue on the CFE Committee. Commissioner Croatt made a motion to accept committee assignments. Commissioner Gulstad seconded the motion. Unanimous roll call vote followed. Motion carried.
- (5) RESOLUTION NO. 01-24: DESIGNATE OFFICIAL DEPOSITORIES
Commissioner Stock made a motion to approve Resolution No. 01-24. Commissioner Choudek seconded the motion. Unanimous roll call vote followed. Motion carried.
- (6) DESIGNATION OF OFFICIAL NEWSPAPER
The Jordan Independent is the designated newspaper through 2024, no action is required.
- (7) FRAUD POLICY
No action required, no discussion.
- (8) CONFLICT OF INTEREST STATUTE
Yearly item; no discussion.
- (9) Board Schedule for 2024
It was noted that the primary election is being held on Tuesday, August 13, therefore the Regular meeting for August will be held on MONDAY, August 12.
- (10) ADJOURN
Commissioner Choudek made a motion to adjourn the meeting at 2:20 p.m. Commissioner Gulstad seconded the motion. Unanimous roll call vote followed. Motion carried.


DeAnn Croatt, Chair




Terri Gulstad, Secretary


Recording Secretary

2/13/24
Date