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TO: SCOTT COUNTY COMMUNITY DEVELOPMENT AGENCY  
BOARD OF COMMISSIONERS

FROM: Julie R. Siegert, Executive Director

DATE: December 12, 2023

SUBJECT: **NOTICE OF REGULAR MEETING**

Please be advised that the Meeting of the Scott County Community Development Agency Board of Commissioners will be held at **2:00 PM, Tuesday, December 12, 2023, at the office of the Agency.**

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- (1) CALL TO ORDER & PLEDGE  
*(Commissioner Stock will be attending virtually from 601 N. La Canada Dr. Green Valley, AZ 85614)*
- (2) ROLL CALL
- (3) PUBLIC PARTICIPATION
- (4) MINUTES SUBMITTED FOR APPROVAL & AGENDA ACTIONS
  - 4.1) CDA Regular Meeting – November 14, 2023
  - 4.2) Agenda Modifications
  - 4.3) Consent Agenda (6.11, 6.12, 6.31, 6.4)
- (5) FINANCIAL REPORT
  - 5.1) Payment of Bills for November
  - 5.2) RESOLUTION NO. ~~34-23~~: AUTHORIZING FY2023 WRITE OFF OF UNCOLLECTED ACCOUNTS RECEIVABLE
- (6) OLD BUSINESS
  - 6.1) Affordable Housing Programs
    - 6.11)\* Affordable Housing Occupancy Report
    - 6.12)\* Housing Choice Voucher Utilization Report

- 6.13) Public Housing Close Out
- 6.2) Liaison Report – Scott County Commissioner
- 6.3) Business and Community Development
  - 6.31)\* Homeownership Programs Report
  - 6.32) RESOLUTION NO. 35-23: AUTHORIZING PARTICIPATION IN THE MINNESOTA CITIES PARTICIPATION PROGRAM (MCPPE) FOR 2024, MANAGED BY MINNESOTA HOUSING
- 6.4)\* River City Centre Retail Master Lease
- 6.5) SC-CDA Development Activities
  - 6.5.1) 505 Holmes Street, Central School Site
- (7) EXECUTIVE DIRECTOR REPORT
  - 7.1) Informational Report
- (8) NEW BUSINESS
  - 8.1) RESOLUTION NO. 36-23: ADOPTING REVISIONS TO AGENCY PERSONNEL POLICIES
  - 8.2) COST OF LIVING ADJUSTMENT TO SALARY GRADES
  - 8.3) Closed Session as permitted by MN Statutes § 13D.03; 13D.05, subd. 3 to have Executive Director Performance Evaluation.
- (9) SET NEXT MEETING DATE, TIME AND PLACE
 

9.1) CDA Annual Meeting, Greentree Annual CDA Regular Meeting	January 9, 2024
9.2) SPECIAL Meeting	as needed
- (10) ADJOURN