

# Scott County Business Accelerator -Virtual Program Application for Admission

## Contact Information

Business Name: \_\_\_\_\_  
Principals and Titles: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
Telephone: \_\_\_\_\_ Cell: \_\_\_\_\_  
Email: \_\_\_\_\_ Website: \_\_\_\_\_

## Company Information

Form of Ownership  Corporation  Partnership  Sole Proprietor  
Company form (C-Corp, S-Corp, LLC, etc.): \_\_\_\_\_

Applicants shall attach a certificate of good standing from the Minnesota Secretary of State's Office to the application for any entity other than a sole proprietor.  Attached  
Nature of business - include a brief description of product/service and nature of your market. Submit product brochures, links to social media sites and any other company literature:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Brief background of Principal Officer(s); please attach resume: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Date business was established: \_\_\_\_\_

Current status or stage of development of business: (e.g. working on prototype, produce in advanced development, etc.): \_\_\_\_\_

Current sales revenue (dollar volume per month) \$ \_\_\_\_\_

Number of employees (include principals): \_\_\_\_\_ Full Time \_\_\_\_\_ Part Time

Projected Number of employees in 12 months: \_\_\_\_\_ Full Time \_\_\_\_\_ Part Time

Projected number of employees in 24 months: \_\_\_\_\_ Full Time \_\_\_\_\_ Part Time

Type of financing used to operate business to date:

Venture Capital Firms

Private Investors

Personal Resources

Other (indicate nature): \_\_\_\_\_

Status of Business Plan:

Completed (please attach a copy)

In preparation and available by: \_\_\_\_\_

Not yet started

Type of business assistance needed (Check all that apply)

Business Strategic Plan development

- \_\_\_\_\_ Promotion and marketing assistance
- \_\_\_\_\_ Business Networking Opportunities
- \_\_\_\_\_ Technical Support
- \_\_\_\_\_ Funding for start-up and maintenance
- \_\_\_\_\_ Customer Service
- \_\_\_\_\_ Hiring and managing employees
- \_\_\_\_\_ Accounting and Finance
- \_\_\_\_\_ Administrative Support/Office
- \_\_\_\_\_ Service Training/Educational
- \_\_\_\_\_ Programs Sales/Marketing
- \_\_\_\_\_ Legal/Patent Services
- \_\_\_\_\_ Commercialization

Other (Please explain): \_\_\_\_\_

What date would you be interested in starting as a Virtual Program Participant? \_\_\_\_\_

Please explain what services you or your organization to offer other clients of the Business Accelerator Program: \_\_\_\_\_

Other relevant information: \_\_\_\_\_

Note: Please attach or mail a business plan and summary, company and project literature, certificate of good standing and management biographies to:

Michael Werneke Business Development  
 Manager Scott County CDA - Business  
 Accelerator 4601 Dean Lakes Blvd  
 Shakopee MN  
 Or email to: [mwerneke@scottcda.org](mailto:mwerneke@scottcda.org)

I understand participation in the Virtual Program requires \$50 per month payment, with the first month paid prior to participation, and monthly payments due the 1<sup>st</sup> of each month thereafter. The virtual program is designed to support Scott County's emerging businesses which are not located as tenants in the business accelerator space.

Applicant's Name(s): \_\_\_\_\_

Title(s): \_\_\_\_\_

Signature(s): \_\_\_\_\_

Date: \_\_\_\_\_

For a monthly fee of \$50, Virtual Program Participants receive the following benefits:

- ◆ Professional mailing address/business identify with mailbox service, during regular business hours.
- ◆ Access to the business accelerator services (advisory support, mentoring, business assessment, quarterly goal review, peer engagement and professional service referrals)
- ◆ Networking and collaboration opportunities
- ◆ Inclusion in educational sessions
- ◆ Access to conference rooms and meeting space (4 hours/month) and
- ◆ Access to co-working office space (32 hours a month including fee Wi-Fi and access to high speed internet within the co-working office location at 4601 Dean Lakes Blvd, Shakopee), during regular business hours.

All prospective “Virtual Program Participants” shall be residents of Scott County, MN.

You are being asked to provide the information in this application in order to assess your qualifications for the Scott County Business Accelerator Program. You are not required to provide this information. However, if you fail to provide sufficient information the Scott County CDA may not be able to process your application. Any data collected or maintained by the Scott County CDA as part of the selection or evaluation process is private until the selection process is complete at which point it becomes public pursuant to Minn. Stat. 13.591, Subd. 4. Public data is available to anyone who requests it. Some of the information requested will remain private. Trade secret data is private pursuant to Minn. Stat. 13.37. Financial information about the business is private until financial assistance is granted pursuant to Minn. Stat. 13.591. The following financial data remains private even if financial assistance is granted: business plans; income and expense projections not related to the financial assistance provided; customer lists; income tax returns; and design, market, and feasibility studies not paid for with public funds. Information you provide that is considered private will be available to Scott County CDA employees, and Advisory Board members whose duties reasonably require access to this information as well as to anyone granted access through statute or court order.