

**SCOTT COUNTY COMMUNITY DEVELOPMENT AGENCY**

323 South Naumkeag Street, Shakopee, MN 55379

Phone: (952) 402-9022 | Fax: (952) 496-2852

---

**BOARD OF COMMISSIONERS  
MINUTES - ANNUAL MEETING  
January 17, 2023**

**(1) CALL TO ORDER AND PLEDGE**

The meeting was called to order and the Pledge of Allegiance recited.

**(2) WELCOME AND INTRODUCTIONS**

Executive Director Siegert welcomed new Scott County Commissioner Jody Brennan. In attendance was Commissioner Croatt District I, Commissioner Choudek, District IV, Commissioner Stock, District V\* and Scott County Commissioner Jody Brennan, District III. Staff present were Executive Director Siegert, Business Development Director Foust, Housing Director Link and Administrative Services Specialist Hinze.

\*Commissioner Stock attended virtually due to being out of town for personal reasons from location 2243 West Callie Casas Linda's, Green Valley, AZ

**(3) SWEARING IN NEWLY APPOINTED COMMISSIONERS**

**3.1) Oath of Office to Scott County CDA District V Commissioner Barry Stock**

**(4) ELECTION OF OFFICERS**

**4.1) Chair**

Chair Croatt called for nominations for Chair. Commissioner Stock nominated Commissioner Croatt. Commissioner Croatt called three times for other nominations. Hearing none, unanimous roll call vote followed. Motion carried.

**4.2) Vice Chair**

Chair Croatt called for nominations for Vice Chair. Commissioner Stock nominated Commissioner Stock. Chair Croatt called three times for other nominations. Hearing none, unanimous roll call vote followed. Motion carried.

**4.3) Secretary/Treasurer**

Chair Croatt called for nominations for the Secretary/Treasurer. Commissioner Stock nominated Commissioner Gulstad. Chair Croatt called three times for other nominations. Hearing none, unanimous roll call vote followed. Motion carried.

**(5) COMMITTEE ASSIGNMENTS**

**5.1) Admin/Personnel Committee**

Chair Croatt volunteered to be on Admin/Personnel Committee so that commissioner Choudek could focus on the Center for Entrepreneurship Committee. Chair Croatt made a motion to approve Chair Croatt to be on the Admin/Personnel Committee. Commissioner Stock seconded the motion. Unanimous roll call vote followed. Motion carried.

### **5.2) Finance/Programs Committee**

Chair Croatt stated Commissioner Gulstad and Commissioner Gade agreed to be on the Finance/Programs Committee.

### **5.3) CFE Advisory Committee**

Commissioner Choudek will continue to be the liaison to the Center for Entrepreneurship (CFE) Board. Executive Director Siegert formally recognized the Center for Entrepreneurship as a Committee of the Board. Business Development Director Foust would like to establish a formal board with 5-9 members serving three year terms. Commissioner Stock made a motion to approve Resolution No. 01-23 to establish the Board. Chair Croatt seconded the motion. Unanimous roll call vote followed. Motion carried.

### **6. RESOLUTION NO. 02-23: DESIGNATE OFFICIAL DEPOSITORIES**

Chair Croatt made a motion to approve Resolution No. 02-23. Commissioner Stock seconded the motion. Unanimous roll call vote followed. Motion carried.

### **7. DESIGNATION OF OFFICIAL NEWSPAPER**

The Jordan Independent is the designated newspaper through 2024, no action is required.

### **8. FRAUD POLICY**

No action required, no discussion.

### **9. CONFLICT OF INTEREST STATUTE**

Yearly item; no discussion.

### **10. Board Schedule for 2023**

The Board schedule was discussed and there was agreement that the Regular Meeting time would remain at 2:00 and the scheduled dates/times worked for all.

### **11. ADJOURN**

Commissioner Choudek made a motion to adjourn the Annual Meeting at 2:21 p.m. Commissioner Stock seconded the motion. Unanimous roll call vote followed. Motion carried.



Chair





Secretary



Recording Secretary

2-21-23

Date