



SCOTT COUNTY COMMUNITY DEVELOPMENT AGENCY
AGENDA REPORT

REGULAR MEETING
January 17, 2023, at 2:00 PM
CDA Office: 323 S. Naumkeag St., Shakopee

(1) CALL TO ORDER

(2) ROLL CALL

(3) PUBLIC PARTICIPATION

Anyone wishing to address the Board may email comments to jsiegert@scottcda.org prior to the 2:00 p.m. Board Meeting and it will be accepted into the official record. Verbal comments at the meeting are limited to five minutes.

(4) MINUTES SUBMITTED FOR APPROVAL & AGENDA ACTIONS

4.1) CDA Regular Meeting – December 13, 2022

[See Exhibit 4.1: Minutes]

4.2) Agenda Modifications

4.3) Consent Agenda (6.11, 6.12, 6.21, 6.4)

All items listed with an asterisk (*) are considered by the Executive Director to be routine and will be enacted by one motion. There will be no separate discussion of these items unless a Scott County CDA Commissioner so requests, in which case the item will be removed from the Consent Agenda and placed in its normal sequence.

(5) FINANCIAL REPORT

5.1) Payment of Bills

12/14/2022	A/P Check Register (Pages 2-14)	\$364,091.59
12/28/2022	A/P Check Register (Pages 15-22)	\$117,425.33
12/28/2022	A/P (Hand) Check Register (Page 2)	\$214,458.70
		\$1,161,744.35

[See Exhibit 5.1: Summary and Check Registers]

5.2) Capital Improvement Projects

[See Exhibit 5.2: Fiscal Year 2023 Capital Improvement Projects]

5.3)* IRS Mileage Rates

The new mileage rate is 65.5 cents per mile effective January 1, 2023

[See Exhibit 5.3: Notice from IRS]

5.4)* Agency FY2022 Financial Audit

The audit will be held April 3-7 by Abdo Eick & Meyers

(6) OLD BUSINESS

6.1) Affordable Housing Programs

6.11)* Affordable Housing Occupancy Report

[See Exhibit 6.11: Occupancy Report]

6.12)* Housing Choice Voucher Utilization Report

[See Exhibit 6.12: Utilization Report]

6.13) Project and Maintenance Summary

[See Exhibit 6.13: Summary]

6.2) Home Ownership Programs

6.21)* Homeownership Programs Report

[See Exhibit 6.21: Homeownership Programs Report]

6.3) Liaison Report – Scott County Commissioner

Commissioner Jody Brennan will serve as the CDA liaison.

6.4)* Business and Community Development

Next quarterly report in February

6.5) River City Centre Retail Master Lease

If there is new information, it will be provided at the meeting.

6.6) Office Building Acquisition

If there is new information, it will be provided at the meeting.

6.7) SC-CDA Development Activities

6.7.1) Scott County Community Land Trust

Moraine Addition Housing Subdivision - At the December 20, 2022, the Shakopee City Council approved three actions, including a reguiding of land to suburban residential, rezoning, and preliminary and final plat of the of property at the corner of Eagle Creek Boulevard and County Road 18.

New Prague Development – construction on the four homes in New Prague is going as scheduled.

Twin Cities Habitat for Humanity (TCHFH) Prior Lake Development

Minnesota Housing Board of Directors approved the 2022 Single Family application for Phase 2 of this development.

(7) EXECUTIVE DIRECTOR REPORT

7.1) Informational Report
[See Exhibit 7.1: Report]

(8) NEW BUSINESS

Nothing at this time.

(9) SET NEXT MEETING DATE, TIME AND PLACE

9.1) CDA Regular Meeting February 14, 2023

9.2) SPECIAL Meeting as needed

(10) ADJOURN