




TO: SCOTT COUNTY COMMUNITY DEVELOPMENT AGENCY
BOARD OF COMMISSIONERS

FROM:  William I. Jaffa, Executive Director

DATE: January 7, 2020

SUBJECT: NOTICE OF ANNUAL MEETING

The Annual Meeting of the Scott County Community Development Agency Board of Commissioners is scheduled for **Tuesday, January 14, 2020, at or after 2:00 PM** at the office of the Agency, 323 South Naumkeag Street, Shakopee, MN.

AGENDA

- (1) CALL TO ORDER AND PLEDGE OF ALLEGIANCE
- (2) SWEARING IN NEW OR RE-APPOINTED COMMISSIONER
 - 2.1) Oath of Office to Scott County CDA District III Commissioner Jeff Delbow.
- (3) ELECTION OF OFFICERS
 - 3.1) Chair
 - 3.2) Vice Chair
 - 3.3) Secretary/Treasurer
- (4) COMMITTEE ASSIGNMENTS
 - 4.1) Admin/Personnel Committee
 - 4.2) Finance Committee
- (5) RESOLUTION NO. 01-20 DESIGNATE OFFICIAL DEPOSITORIES
- (6) FRAUD POLICY

An Anti-Fraud Policy was put into place via Resolution No. 23-07; therefore the Fraud Policy will be distributed for review by Commissioners on a yearly basis; no other action is required.
- (7) CONFLICT OF INTEREST STATUTE

This will be provided to Commissioners on a yearly basis for review. Sign off sheet will be on the table.
- (8) ADJOURN