



SCOTT COUNTY CDA: CURRENT RESIDENT FREQUENTLY ASKED QUESTIONS

When is my rent due and how do I pay?

- Rent is due on the 1st of the month and a late fee of 8% is charged for rent not paid by the 5th of the month.
- Drop off your rent payment during business hours, put it in the secure drop box outside the CDA office after business hours or mail your rent payment to the office. If you pay by mail, the CDA is not responsible for mail delays.
- The CDA does not accept cash or credit cards, you can pay by check or money order.

How do I find out where I am on the waiting list?

If you are already on a waiting list and want to check your placement status, please call [1-888-302-1869](tel:1-888-302-1869).

If you have had a change of address, please update us by completing a [Waiting List Change Form](#) and sending to us at:
Scott County CDA
323 Naumkeag St
Shakopee, MN 55379.
Fax:
952-496-2852

How do I know my rent portion?

Any time there is a change in your rent portion, your caseworker mails you a letter with your new amount and the month it is effective. You will continue to pay this rent amount until your income changes, or you complete your annual recertification.

If you can't find your letter, please contact your caseworker.

I've heard that there are programs to help my family with increasing our income. Where would I find more information?

The Family Self-Sufficiency Program was established to assist current Housing Choice Voucher holders to become self-sufficient and meet their goals. The program helps participants to set up an escrow savings account that will be used to reach their goals, such as a down payment on a home, reliable transportation, repayment of student loans, etc. Learn more about this by clicking [here](#).