




Scott County  
Community Development Agency

323 South Naumkeag Street  
Shakopee, MN 55379-1652

Phone: 952.402.9022  
Fax: 952.496.2852

TO: SCOTT COUNTY COMMUNITY DEVELOPMENT AGENCY BOARD OF COMMISSIONERS

FROM:  William I. Jaffa, Executive Director

DATE: January 3, 2019

SUBJECT: NOTICE OF ANNUAL MEETING

The Annual Meeting of the Scott County Community Development Agency Board of Commissioners is scheduled for **Tuesday, January 08, 2019, at or after 2:00 PM** at the office of the Agency, 323 South Naumkeag Street, Shakopee, MN.

---

#### AGENDA

- (1) CALL TO ORDER AND PLEDGE OF ALLEGIANCE
- (2) SWEARING IN NEW OR RE-APPOINTED COMMISSIONER
  - 2.1) Oath of Office to Scott County CDA District II Commissioner Terri Gulstad.
- (3) ELECTION OF OFFICERS
  - 3.1) Chair
  - 3.2) Vice Chair
  - 3.3) Secretary/Treasurer
- (4) COMMITTEE ASSIGNMENTS
  - 4.1) Admin/Personnel Committee
  - 4.2) Finance Committee
- (5) RESOLUTION NO. 01-19: DESIGNATE OFFICIAL DEPOSITORIES [See Exhibit A]
- (6) RESOLUTION NO. 02-19: DESIGNATE OFFICIAL NEWSPAPER [See Exhibit B]
- (7) FRAUD POLICY

An Anti-Fraud Policy was put into place via Resolution No. 23-07; therefore the Fraud Policy will be distributed for review by Commissioners on a yearly basis; no other action is required. [See Exhibit C]
- (8) CONFLICT OF INTEREST STATUTE

This will be provided to Commissioners on a yearly basis for review. Sign off sheet will be on the table. [See Exhibit D]
- (9) ADJOURN